

Другой путь в 7РП: опыт эксперта

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Седьмая Рамочная программа по научным исследованиям и технологическому развитию Европейского Союза

- Направление «Люди» (People)
- Initial Training Networks

Возможность включения ученых из стран СНГ в Программу в качестве ЭКСПЕРТА

Необходимые условия:

- Квалификация и опыт работы в соответствующей научной области
- Активное владение английским языком
- Мобильность

Не обязательное, но полезное :

- Предшествующий опыт эксперта: удаленная экспертиза проектов INTAS и др.

Первый шаг:

Регистрация на веб-странице интернет- портала 7 РП

Seventh Research Framework Programme (FP7)

Important Legal Notices



CORDIS: FP7: EMM

Registration of Experts for Research Activities

The call for experts for the seventh framework programme has been launched. Please see the EC Official Journal [2006/C 305/16](#) (for individuals) and [2006/C 305/17](#) (for organisations) for further information.

The personal data collected in the context of the present call will be processed in accordance with the Regulation (EC) n° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies on the free movement of such data.

Click [here](#) to view the privacy statement.

For further information and help, please look at our Frequently Asked Questions ([FAQ](#) Last Update: 2008-07-09) or contact the [Helpdesk for expert registration](#) if the FAQ does not provide the answer.

Register

- [New Expert](#)
Click here to register for FP7 / non-FP activities
- [New Organisation](#)
Click here to register as an organisation

Existing Expert / Organisation / Member State

If you are already registered as an FP6 / FP7 / Non-FP expert, organisation or member state please log in here. Existing FP6 experts wishing to register for FP7 activities also log in here.

Entering a wrong password three times will block your account; hence please use the password reminder facility if you are unsure of your password.

Username * :

Password * :

Forgot password

Login

Site last updated on: 2008-01-15

Expert Details

	STATUS
1. Username and password	Mandatory fields completed
2. Type of Expert	Mandatory fields completed
3. Personal Details	Mandatory fields completed
4. Linguistic Skills	Mandatory fields completed
5. Activities and Keywords	Mandatory fields completed
6. Educational background	<i>No mandatory fields</i>
7. Experience	Mandatory fields completed
8. Employment History	Mandatory fields completed
9. Interests	Mandatory fields completed
10. View the C.V.	
12. Additional data quality checking tool	

FP Activities

- FP6 Activity Codes
- FP7 Themes

Keywords

- Optical and dielectric properties
- Photonic components
- Computational physics
- Applied optics
- Optronics

после регистрации потенциальный эксперт получает
E- mail с запросом подтверждения возможности участия в ряде мероприятий

Dear expert,

We are contacting you for the FP7 Initial Training Network (ITN) Marie Curie Action in order to ask you about your interest and availability to act as an expert evaluator.

The ITN call will be evaluated in a single step and will involve the complete proposal (maximum 30 pages).

For the evaluation we foresee the following steps:

Initial phase of remote evaluation, where the first reading and initial marking will be carried out at the location of the expert (via a dedicated internet link)

Consensus phase and panel meetings, in Brussels, where the experts will be requested to attend. Furthermore, we have foreseen a briefing meeting in Brussels for experts who have not participated to the evaluation of the 1st ITN call in 2007.

This meeting will provide a better understanding of the ITN scheme, the evaluation process and criteria before remote evaluation.

The tentative dates (to be confirmed) for the various steps of the evaluation process are summarized below:

Event	ITN Date/Deadline
ITN call proposals submission deadline	2 September 2008
Abstracts sent to experts who indicate their preferred proposals to evaluate & identify any conflict of interest	5 September 2008
Deadline for choices and conflict of interest	12 September 2008
Allocation of proposals to experts	19 September 2008
Expert briefing meeting in Brussels	26 September 2008
Start of remote evaluation	26 September 2008
Remote evaluation deadline	17 October 2008
Consensus & Panel meetings in Brussels	27 to 30 October 2008

An expert is deemed to have a **DISQUALIFYING** conflict of interest when any of the following circumstances apply. S/he:

- was involved in the preparation of the proposal
- stands to benefit directly should the proposal be accepted
- has a close family relationship with any person representing an applicant organisation in the proposal
- is a director, trustee or partner of an applicant organisation
- is employed by one of the applicant organisations in a proposal
- is a member of one of the fifteen Advisory Groups set up by the Commission to provide advice on the preparation of the annual work programmes of FP7.
- is in any other situation that compromises his or her ability to evaluate the proposal impartially.

An expert is deemed to have a **POTENTIAL** conflict of interest when none of the cases indicated above applies and any of the following applies. S/he:

- was employed by one of the applicant organisations in a proposal within the previous three years
- is involved in a contract or research collaboration with an applicant organisation, or had been so in the previous three years
- is in any other situation that could cast doubt on his or her ability to evaluate the proposal impartially, or that could reasonably appear to do so in the eyes of an external third party.

PHYSICS Panel.

Indicate your availability

The Marie Curie Actions evaluations in the past have benefited from the contribution of many of you and of course we are always pleased to welcome new experts. We hope that we can count on your support.

If you are willing to act as an expert evaluator for the ITN evaluation rounds in year 2008, please confirm by replying to this message, as soon as possible and at the latest by

Wednesday 23 April 2008.

Critically if you are willing to evaluate you must be able to attend the consensus and panel meetings in Brussels the last week of October and it is strongly desirable that you are able to attend the briefing meeting in September (if you did not attend to the one organized last year).

We would like to remind you that this is not an official invitation to participate in the evaluation. After compiling the availability of each expert and taking into account the research expertise of those available, a list of potential experts will be established by the Commission services.

We thank you in advance for your co-operation and we look forward to receiving information on your availability.

FP7 ITN EVALUATION – 2008 call

Expert Name: - - - - -

FP7 Expert Number - - - - -

I have a Conflict of Interest

YES/NO

I will be able to attend the briefing meeting in Brussels on 26 September 2008

YES/NO

I will have time to evaluate remotely proposals between 26 September 2008 and 17 October 2008.

YES/NO

I will be able to attend the Consensus / Panel Meetings in Brussels from 27 October to 30 October 2008.

YES/NO

I cannot participate but I would like to recommend the participation of Name: Email:

Август 2008, Письмо: 1- 4 стр.-контракт, 5-12 стр. – приложения.

Appointment Letter

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Описание работы в качестве эксперта изложено в Приложении 1 данного *письма*.

После того, как Вы подпишете это письмо, вступит в силу соглашение между Вами и Европейской Комиссией, представляемое Европейской Комиссией, содействовать оценке проектов, представленных на рассмотрение Комиссии. Сроки и условия изложены в приложениях к данному *письму*

Длительность соглашения...

Мероприятия для сессий по оценке проектов....

Исполнено в двух оригиналах

Со стороны Комиссии

Подпись Брюссель * июль 2008

Для принятия

Подпись Минск * август 2008

Приложения.

Схемы расчета выплат:

Гонорары;

Возмещения расходов на дорогу, проживание и содержание.

Этап 1. Дистанционное рецензирование.

Фаза 1:

- Просмотреть множество резюме и выбрать заявки, наиболее близкие к области знаний эксперта (1 нед.);
- Определить, нет ли конфликта интересов;

Abstracts sent to experts who indicate their preferred proposals to evaluate & identify any conflict of interest	5 September 2008
Deadline for choices and conflict of interest	12 September 2008

Фаза 2:

- Принять либо отклонить предложенные для рецензирования проекты (1 нед.);
- Провести дистанционную оценку выбранных проектов (2-3 недели);

Start of remote evaluation	26 September 2008
Remote evaluation deadline	17 October 2008

Remote evaluation:

In order to access the application, open up the internet browser and access the ESS web page using following link:

login
password

My evaluations

This page contains information concerning the selected proposal, its current status and the available actions to the right of the screen. Proposal identifier information is displayed in the top right-hand corner.

Click on the proposal number to view the proposal, or on the link to the same page.

▼ Filter the pending list on one of the status below in the dropdown list

AllStatus ▼

▼ Pending List

<u>Proposal</u> ⬆	<u>Panel</u> ⬆	<u>Acronym</u> ⬆	<u>Deadline</u> ⬆	
<u>100612</u>	PHY-2.2.2	Acronym 100612	14.07.2005	Next action
abstract 100612				▶ CR review finalized new deadline 14.07.2005
				<u>show proposal overview</u> due in 0 day(s)
<u>100613</u>	PHY-2.2.2	Acronym 100613	14.07.2005	Next action
abstract 100613				▶ CR review finalized new deadline 14.07.2005
				<u>show proposal overview</u> due in 0 day(s)

you could read/download the proposals A-part and B-part.

▼ Proposal Submission Forms

[General Information \(A1\)](#)
[Information on Participants](#)

▼ Part B

 PARTB_FRM_1_400250.PDF	PartB_FRM	81kb
 PARTA_400250.PDF	PartA_PDF	123kb

Links to read
the proposal
are here

Accept to evaluate

Title
prop_titl400251

Duration
1

Call identifier (part)
FP7-TRAINING

Funding Scheme
Large-scale integrating project

Activity most relevant to your topic




1st activity code(s) them1400251	2nd activity code them2400251	3rd activity code them3400251
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Abstract
abst400251

▼ Evaluation Status

[▼ Delivery requests](#)

Individual Assessment Report [▼ Accept to evaluate](#)



 0  0  3

[▼ I cannot evaluate this proposal](#)

▼ Proposal Submission Forms

[General Information \(A1\)](#)
[Information on Participants](#)

▼ Part B

 PARTA_400251.PDF	PartA_PDF	122kb
 PARTB_FRM_1_400251.PDF	PartB_FRM	179kb

Record IER (Individual Evaluation Report)

Click on [Record my scores](#) to open the Individual Evaluation Report.

Enter scores and comments

INDIVIDUAL ASSESSMENT REPORT
Evaluator: Expert1 1Call
Panel: Panel 1
Proposal: 400251-lu553
Date: 30/04/2007

Adjust textbox size: - Default +

Individual Assessment Form Training

CRITERIA 1

SUBCRITERIA 1

SUBCRITERIA 2

Type comments below:

Overall score (Threshold: 3/5, Weight:) - 0 5

☐ I declare that my evaluation of this proposal creates no conflict of interest

Save as draft

Save your changes now as **draft**.
You will be required to complete this form at a later date.

FINALISE

Save your changes now as **final**.
Note: you will not be able to make any further changes to the document.

Enter your comments into the comment box

Enter your scores using the dropdown box

Save report

1. Declaration of no conflict of interest

Click here to declare that you have no conflict of interest for this proposal

Save as draft or as final

The screenshot shows a web form titled 'SUBCRITERIA 2'. It includes a text area for comments, an 'Overall score' dropdown menu (set to '-'), and a declaration checkbox. A blue circle highlights the declaration checkbox, with an arrow pointing to the text 'Click here to declare that you have no conflict of interest for this proposal'. Below the declaration, there are two buttons: 'Save as draft' and 'FINALISE'. A blue box highlights these buttons, with an arrow pointing to the text 'Save as draft or as final'. To the right of the 'Save as draft' button is a text box explaining that saving as a draft requires completing the form later. To the right of the 'FINALISE' button is a text box explaining that finalizing the report prevents further changes.

SUBCRITERIA 2

Type comments below:

Overall score (Threshold: 3/5, Weight: 1) -

☐ I declare that my evaluation of this proposal creates no conflict of interest

Save as draft

Save your changes now as **draft**. You will be required to complete this form at a later date.

FINALISE

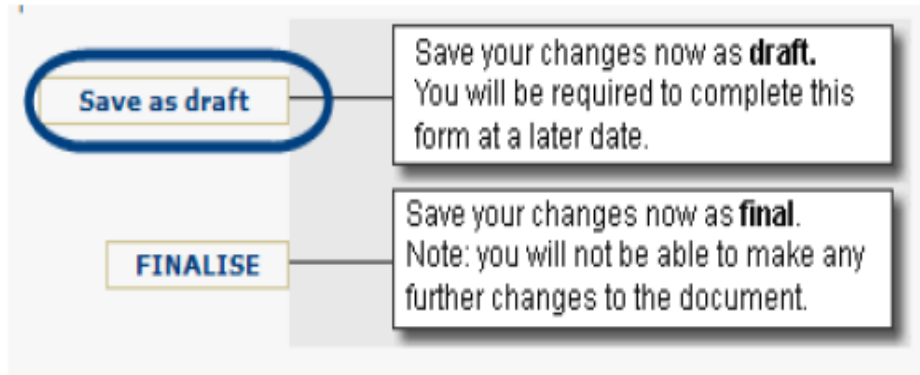
Save your changes now as **final**. Note: you will not be able to make any further changes to the document.

Click on the box to declare that you have no conflict of interest for this proposal

☐ I declare that my evaluation of this proposal creates no conflict of interest

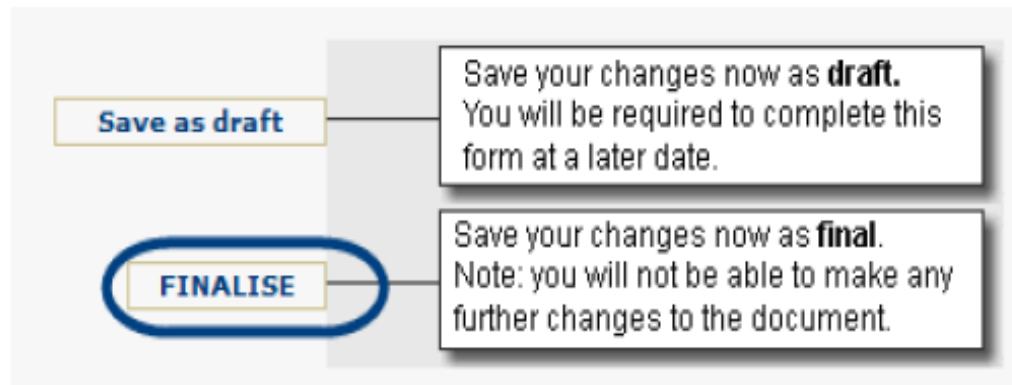
2. Save as draft

Save as draft if you want to bring some changes to your report later on.



3. Finalise

Save as final in order to confirm that your work has been completed.



Распределение заявок для экспертов:

- Для каждой заявки назначается 3 эксперта (4-5 в обоснованном случае при высокой степени междисциплинарности);
- Один из них назначается докладчиком (Rapporteur);
- Среднее число заявок на одного эксперта 9-10 (м.б. 1-12);

Comments are:

- confined to only the criterion concerned
- clear, substantial and of adequate length (NOT just one sentence, NOT a book(let)!)
- facts NOT opinions : « We think that ... » « This proposal is ... »
- consistent with the marks : balance between strengths and weaknesses in relation to the scores
- Comments judge the proposal, they don't summarize it
- Comments describe the final, concerted view on the proposal
- No advice concerning the improvement of the proposal for resubmission

- Poor comments are ambiguous
- Poor comments are vague, subject to interpretation
- Poor comments provide an opening for a complaint

- Good comments are clear
- Good comments are precise and final
- Good comments close the question

Cannot be improved High degree of agreement among evaluators	5		Excellent
Some very good points, Good overall with respect to the criteria, certain improvement possible	4	4.9 ↓ 4.0	Good
Some good points and some weaknesses. Fair overall with respect to criteria	3	3.9 ↓ 3.0	Fair
Notable weaknesses in relation to the criterion	2	2.9 ↓ 2.0	Poor
Poorly presented, confusing information or poor technical content	1	1.9 ↓ 1.0	Very poor
Fails to address criteria or missing information	0		

Check your work!

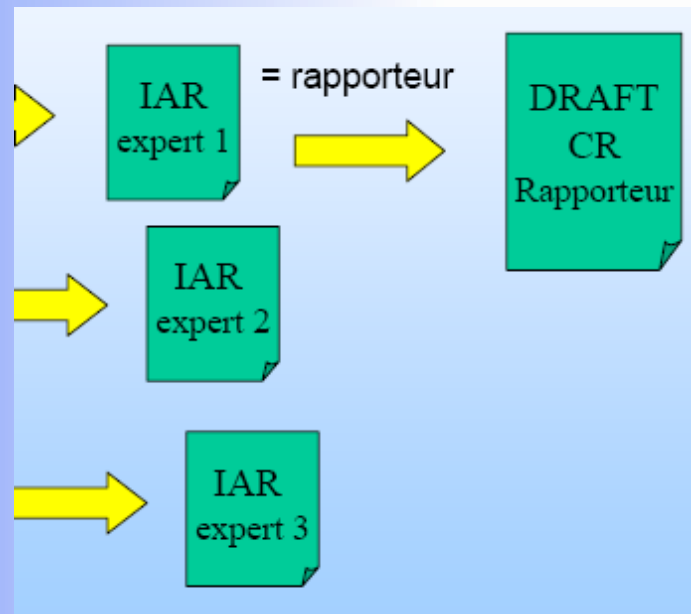
- Have you fully explained the strengths and weaknesses of the proposal on this criterion?
- Do comments match scores (high scores = positive comments, low scores = negative comments)?
- Pay special attention to NEGATIVE comments!
- Have you highlighted any points needing special attention?
- Have you double-checked for any factual errors?
- Can your comment be considered as discriminatory?
- Have you written at adequate length? (NOT too short, NOT too long)

Before Starting remote evaluation strongly recommended to read:

- Work Programme
- The Guide for applicants
- The Rules for submission of proposals, and the related evaluation, selection and award procedure

What the experts say about?

Сразу после Finalise доступны комментарии остальных экспертов



IAR = Individual assessment report
CR = Consensus Report

t

Individual Assessment Report

Viewing: Expert 3

Panel: PHY

Proposal: Ахроним

Date: 17/10/2008

Font size: Small Normal Big

Marie Curie Initial Training Network (ITN))

КРИТЕРИИ ОЦЕНКИ ПРОЕКТОВ

Criterion 1. S&T QUALITY

Issues to be addressed when assigning an overall mark for this criterion:

- S&T objectives of the research programme, including in terms of inter/multi-disciplinary, intersectorial and/or newly emerging supra-disciplinary fields.
- Scientific quality of the research programme.
- Appropriateness of research methodology.
- Originality and innovative aspect of the research programme. Knowledge of the state-of-the-art.

Please use the following structure in your comments to this criterion:

- Strengths of the proposal (in bullet point format):
- Weaknesses of the proposal (in bullet point format):
- Overall comments:
(reflecting the relative importance of the strengths and weaknesses mentioned above)

Criterion 2. TRAINING – если предусмотрено рабочей программой

Issues to be addressed when assigning an overall mark for this criterion:

-- Quality of the training programme. Consistency with the research programme.

Complementary skills offered: Management, Communication, IPR, Ethics, Grant writing, Commercial exploitation of results, Research policy, Entrepreneurship, etc.

- Importance and timeliness of the training needs (e.g. multidisciplinary, intersectorial and newly emerging supra-disciplinary fields).

a) For multi-site proposals: Adequate combination of local specialist training with network-wide training activities.

b) For mono-site proposals: Adequate exploitation of the international network of the participants for the training programme.

- Appropriateness of the size of the requested training programme with respect to the capacity of the host.

Please use the following structure in your comments to this criterion:

- Strengths of the proposal (in bullet point format):

- Weaknesses of the proposal (in bullet point format):

- Overall comments:

(reflecting the relative importance of the strengths and weaknesses mentioned above)

Criterion 3. IMPLEMENTATION - реализация

Issues to be addressed when assigning an overall mark for this criterion:

- Capacities (expertise / human resources/ facilities /infrastructures) to achieve the research, and adequate task distribution and schedule.
- Appropriateness of industry involvement.
- Adequate exploitation of complementarities and synergies among partners in terms of research and training.
- How essential is non-ICPC Third Country participation, if any, to the objectives of the research training programme.
- Appropriateness of the plans for the overall management of the training programme (demarcation of responsibilities, rules for decision making, recruitment strategy etc.).
- Networking and dissemination of best practice among partners. Clarity of the plan for organizing training events (workshops, conferences, training courses).

Please use the following structure in your comments to this criterion:

- Strengths of the proposal (in bullet point format):
 - Weaknesses of the proposal (in bullet point format):
 - Overall comments:
- (reflecting the relative importance of the strengths and weaknesses mentioned above)

Criterion 4. IMPACT -влияние, воздействие

Issues to be addressed when assigning an overall mark for this criterion:

- Contribution of the proposed training programme to improvement of the career prospects of the fellows.
- Provision to and /or lasting structured training programme between the partners' organizations, incestablish longer term collaborations luding between private and academic partners.
- Where appropriate, justification of the training events open to external participants and their integration in the training programme.
- Where appropriate, mutual recognition of the training acquired by multi-partner hosts.
- Where applicable, relevance of the role of visiting scientist with respect to the training programme.

Please use the following structure in your comments to this criterion:

- Strengths of the proposal (in bullet point format):
- Weaknesses of the proposal (in bullet point format):
- Overall comments:

(reflecting the relative importance of the strengths and weaknesses mentioned above)

Overall score (Threshold: No threshold, Weight: 0.2) 4.7

TOTAL (Threshold: 70/100) 95.2

Does this proposal raise ethical issues?

Please refer to the list of issues in the Ethical Issues Report (EIR) NO

Этап 2. Централизованное рецензирование.

Consensus & Panel meetings in Brussels

27 to 30 October 2008

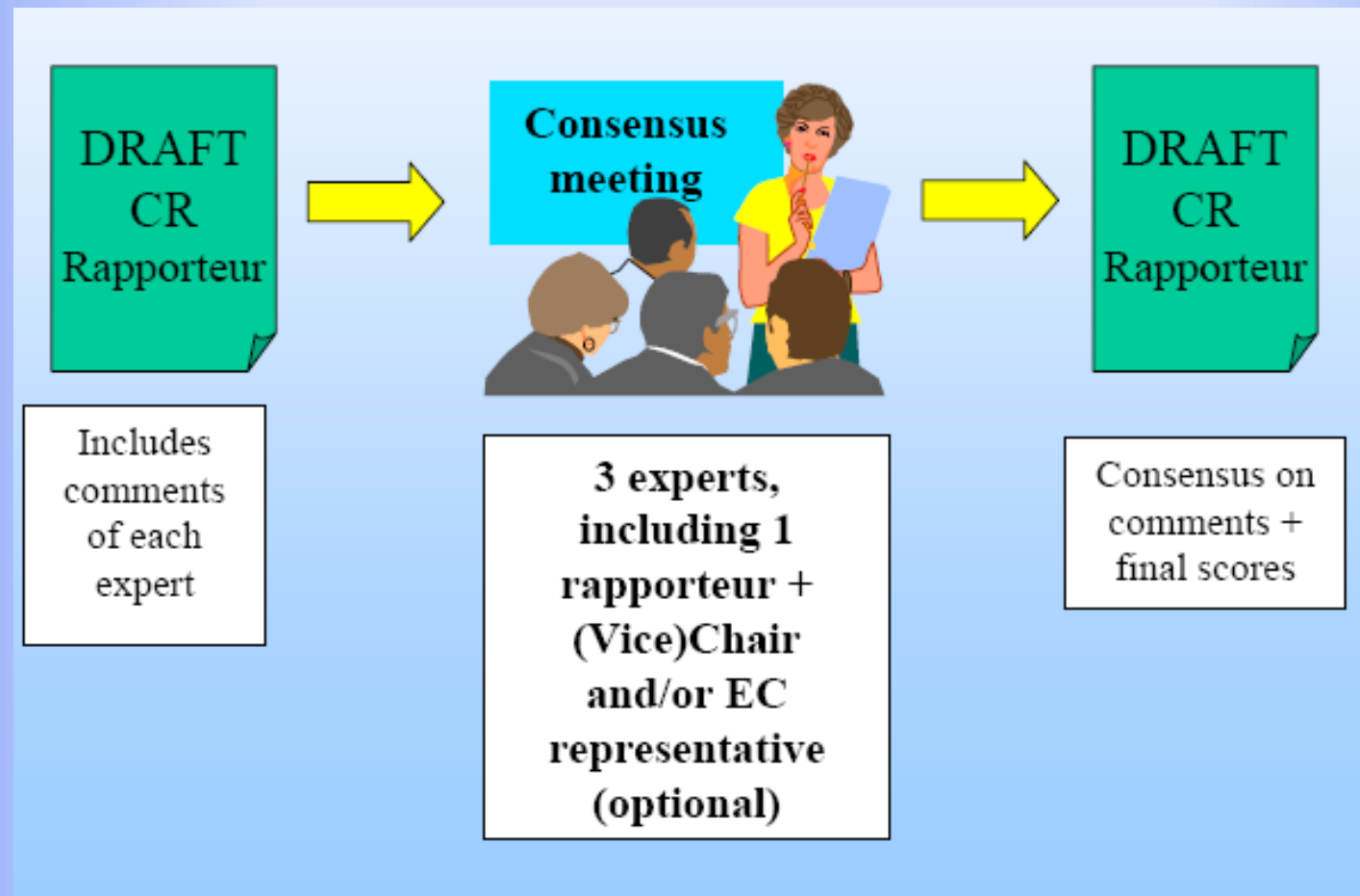


Схема работы во время централизованного рецензирования (ЦР)

- Соборания по согласованию оценок «Consensus meetings» для всех экспертов;
- 45 минут на каждый проект;
- Проводится одним из экспертов, назначенных Докладчиком «Rapporteur»;
- Присутствуют:
 - Все эксперты по данной заявке ;
 - Один из членов Комиссии - Председатель -The Chair (Vice-Chairs);
- Создание общего отчета "Consensus Report" (CR) с комментариями и замечаниями по ходу дискуссии на собрании;
- Председатель : помощь в подготовке CR, формулировках; в оценке проектов не участвует;
- Мониторинг процесса оценки осуществляется в течение всего времени ЦР

Каждый эксперт получает индивидуальное расписание работы (8.30-13.00,14.00-19.30)

Включает: фиксированное время Consensus meetings по каждому рецензируемому проекту

Остальное время эксперт работает на индивидуальном рабочем месте (корректировка CRs)

Некоторые характерные замечания:

- несоответствие цели и задач работы;
- недостаточная связанность отдельных составляющих (теории и эксперимента, распределения задач по институтам и др.);
- недостаток инновационности или междисциплинарности;
- недостаточно четкий рабочий план;
- несоизмеримое финансирование или число планируемых мероприятий;
- недостаточно ясное обоснование участия третьих стран или привлеченных исследователей;
- не в полной мере привлечено участие индустрии;

Необходимо учитывать:

- code of conduct (кодекс)
- gender issue

Из 6 рецензированных проектов
(суммарные баллы от 73 до 94)
поддержку получил 1

Чем полезна работа эксперта?

1. Более детальное понимание требований Еврокомиссии к проектам 7 РП;
2. Возможность ознакомиться с некоторыми проектами;
3. Увидеть различие между хорошими и очень хорошими проектами;
4. Возможность установить научные контакты;
5. Дополнительная к конференциям и стажировкам практика дискуссий на английском языке;
6. Повышение кругозора и новые перспективы.























WORK PROGRAMME 2008

PEOPLE

(European Commission C(2008)4483 of 22 August 2008)

How to use the Work Programme (WP)

The WP is to be read in association with the Framework Programme and People Specific Programme decisions, and with the relevant Guides for Applicants. The most current Guides and other documents are available on CORDIS under www.cordis.europa.eu/fp7/PEOPLE.

Part I describes the background to the WP and the broad policy objectives. Part II gives details of the 2008 Actions, while Part III gives the corresponding information, in overview form, of the relevant calls. The Annexes contain reference material.



GUIDE FOR APPLICANTS

Marie Curie Actions
People

Marie Curie Initial Training Networks

Call identifier FP7-PEOPLE-ITN-2008
Closure Date: 2 September 2008 at 17:00:00
(Brussels local time)

Edition: April 2008



Thank You for Your Attention !

Danke für Ihre Aufmerksamkeit !

С п а с и б о з а в н и м а н и е !

Merci beaucoup !

